

Town of Woodstock, Virginia



Fiscal Year 2009 Adopted Budget



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PUBLIC UTILITIES FUND

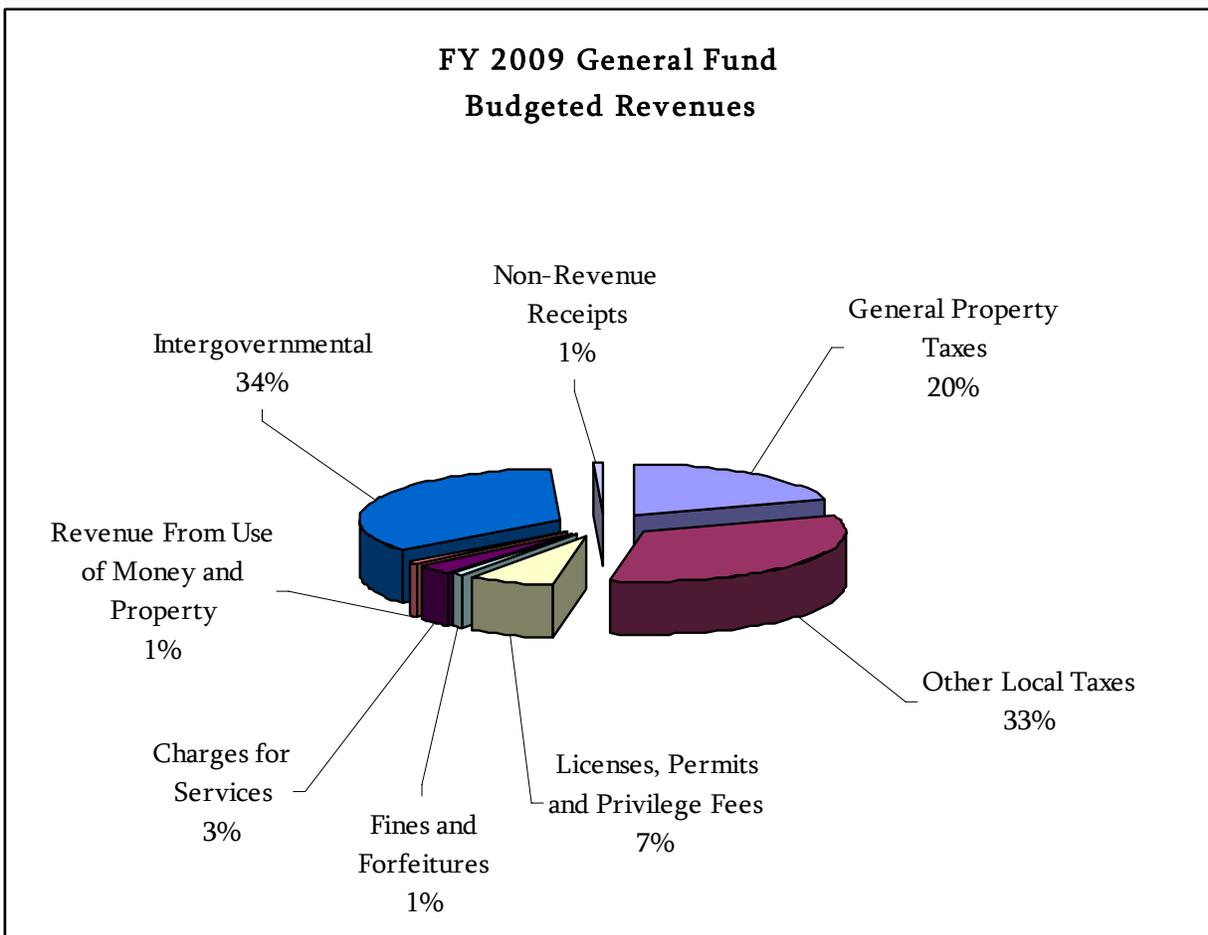
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1. GENERAL FUND SUMMARY

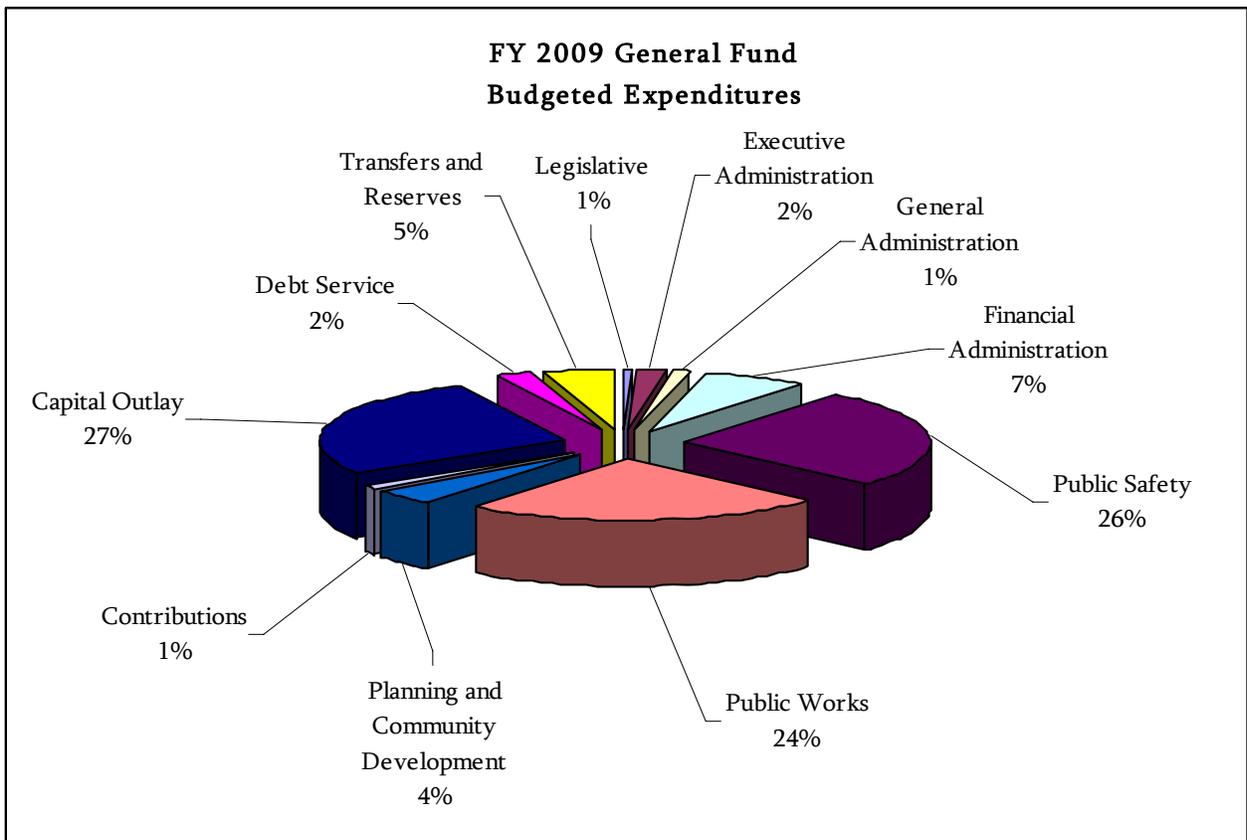
1.1 General Fund Revenues Summary

	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Revenues</i>		
General Property Taxes	\$ 1,106,000	\$ 1,101,450
Other Local Taxes	1,800,600	1,856,000
Licenses, Permits and Privilege Fees	436,200	397,500
Fines and Forfeitures	62,500	47,000
Charges for Services	78,000	160,000
Revenue From Use of Money and Property	60,000	50,000
Intergovernmental	1,626,153	1,961,787
Non-Revenue Receipts	45,000	42,000
Unreserved Fund Balance	<u>106,467</u>	<u>0</u>
TOTAL REVENUES:	\$ 5,320,920	\$ 5,615,737



1.2 General Fund Expenditures Summary

	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Expenditures:</i>		
Legislative	\$ 61,250	\$ 38,413
Executive Administration	126,080	107,265
General Administration	92,130	53,635
Financial Administration	405,063	385,775
Board of Elections	1,305	0
Public Safety	1,450,275	1,485,075
Public Works	1,333,017	1,337,045
Planning and Community Development	245,650	248,425
Contributions	139,000	53,000
Capital Outlay	1,020,000	1,522,329
Debt Service	225,000	127,000
Transfers and Reserves	219,150	251,775
Service Charges	<u>3,000</u>	<u>6,000</u>
TOTAL EXPENDITURES:	\$ 5,320,920	\$ 5,615,737



2. GENERAL FUND REVENUES

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Revenues:</i>			
<i>Local Revenues:</i>			
<i>General Property Taxes:</i>			
10-3110-0001	Real Property Taxes - Current	\$ 775,000	\$ 780,000
10-3110-0002	Real Property Taxes - Delinquent	24,500	30,000
10-3110-0003	Personal Property Taxes - Current	225,000	210,000
10-3110-0004	Personal Property Taxes - Delinquent	44,500	45,000
10-3110-0005	Machinery & Tools Taxes - Current	3,000	2,500
10-3110-0006	Machinery & Tools Taxes - Delinquent	200	300
10-3110-0007	Real Property Taxes Public Service Corp - Current	25,000	17,000
10-3110-0008	Real Property Taxes Public Service Corp - Delinquent	800	150
10-3110-0011	Penalties - All Property Taxes	5,000	12,000
10-3110-0012	Interest - All Property Taxes	<u>3,000</u>	<u>4,500</u>
		\$ 1,106,000	\$ 1,101,450
<i>Other Local Taxes:</i>			
10-3120-0020	County Sales Taxes	200,000	210,000
10-3120-0021	Consumer Utility Taxes	91,000	90,000
10-3120-0022	Telecommunications Tax	100,000	110,000
10-3120-0023	Franchise License Taxes	150,000	155,000
10-3120-0024	Cigarette Taxes	100,000	110,000
10-3120-0025	Transient Occupancy Taxes	120,000	130,000
10-3120-0026	Meals Taxes	910,000	915,000
10-3120-0027	Vehicle License Taxes	98,500	98,500
10-3120-0028	Public Right-of-Way Fees	24,600	25,000
10-3120-0031	Penalties - All Other Local Taxes	5,500	12,000
10-3120-0032	Interest - All Other Local Taxes	<u>1,000</u>	<u>500</u>
		\$ 1,800,600	\$ 1,856,000
<i>Permits/Licenses:</i>			
10-3130-0040	Business, Professional, Occupational Licenses	390,000	365,000
10-3130-0041	Penalties - Business, Professional, Occupational Licenses	1,200	2,500
10-3130-0042	Development Permits and Fees	<u>45,000</u>	<u>30,000</u>
		\$ 436,200	\$ 397,500

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Fines/Forfeitures:</i>			
10-3140-0060	Court Fines and Forfeitures	60,000	45,000
10-3140-0061	Parking Fines	<u>2,500</u>	<u>2,000</u>
		\$ 62,500	\$ 47,000
<i>Revenue from the Use of Money & Property:</i>			
10-3150-0080	Interest on Bank Deposits	<u>60,000</u>	<u>50,000</u>
		\$ 60,000	\$ 50,000
<i>Charges for Services:</i>			
10-3160-0090	Refuse Collection Fees	76,900	160,000
10-3160-0091	Penalties - Refuse Collection	<u>1,100</u>	<u>0</u>
		\$ 78,000	\$ 160,000
<i>Miscellaneous Revenue:</i>			
10-3170-0120	Miscellaneous Receipts	40,000	35,000
10-3170-0121	Gifts and Donations	<u>5,000</u>	<u>7,000</u>
		\$ 45,000	\$ 42,000
<i>State Revenues:</i>			
<i>Non-categorical Aid:</i>			
10-3210-0200	ABC Profits	4,850	4,850
10-3210-0201	Rolling Stock Tax	3,500	3,500
10-3210-0202	Motor Vehicle Rental Tax	1,300	1,300
10-3210-0203	Personal Property Tax Reimbursement	<u>106,753</u>	<u>106,753</u>
		\$ 116,403	\$ 116,403
<i>Categorical Aid:</i>			
10-3220-0300	Law Enforcement Assistance Grant	123,797	117,569
10-3220-0310	Distribution of Fire Program Funds	10,000	12,000
10-3220-0315	Street and Highway Maintenance	<u>533,000</u>	<u>560,000</u>
		\$ 666,797	\$ 689,569
<i>Federal Revenues:</i>			
<i>Categorical Aid:</i>			
10-3320-0500	Bulletproof Vest Partnership Grant Program	850	850
10-3320-0501	Justice Assistance Grant Program	1,965	1,965
10-3320-0502	Homeland Security Grant Program	19,388	0
10-3320-0503	State and Community Highway Safety Grant Program	5,000	5,000
10-3320-0504	Alcohol Beverage Control Grant Program	1,750	0
10-3320-0505	Technology Transfer Program	40,000	0
10-3320-0530	Transportation Enhancement Program	<u>774,000</u>	<u>1,148,000</u>
		\$ 842,953	\$ 1,155,815

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Other Financing Sources:</i>			
<i>Non-Revenue Receipts:</i>			
10-3410-0605	Unreserved Fund Balance	106,467	0
		\$ 106,467	\$ 0
TOTAL GENERAL FUND REVENUES:		\$ 5,320,920	\$ 5,615,737

3. LEGISLATIVE

3.1 TOWN COUNCIL EXPENDITURES

The Woodstock Town Council is comprised of an elected mayor and six Council members who function as the Town's legislative body. The Town Council meets regularly on the first Tuesday of each month.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4110-1100	Salaries & Wages – Regular	\$ 40,500	\$ 20,250
<i>Employee Benefits:</i>			
10-4110-2100	FICA/Medicare - Employer Contribution	3,100	1,550
<i>Contractual Services:</i>			
10-4110-3140	Legal Services	1,500	0
10-4110-3300	Printing	200	200
10-4110-3400	Advertising	900	1,500
10-4110-3800	Other Contractual Services	4,500	7,000
<i>Other Charges:</i>			
10-4110-4210	Postal Services	200	200
10-4110-4510	Mileage	500	0
10-4110-4520	Convention, Training, & Education	1,000	1,000
<i>Materials and Supplies:</i>			
10-4110-5100	Materials and Supplies	200	200
10-4110-5200	Office Supplies & Equipment	300	300
10-4110-5300	Food Supplies & Food Services	5,100	4,500
TOTAL EXPENDITURES:		\$ 58,000	\$ 36,700

3.2 TOWN CLERK EXPENDITURES

The Town Clerk is primarily responsible for taking and preparing minutes for all meetings of the Town Council and Planning Commission.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4111-1100	Salaries & Wages – Regular	\$ 2,925	\$ 1,400
<i>Employee Benefits:</i>			
10-4111-2100	FICA/Medicare - Employer Contribution	225	113
<i>Materials and Supplies:</i>			
10-4111-5200	Office Supplies & Equipment	100	200
TOTAL EXPENDITURES:		\$ 3,250	\$ 1,713

4. EXECUTIVE ADMINISTRATION

4.1 TOWN MANAGER EXPENDITURES

Appointed by the Town Council, the Town Manager is the chief executive officer of the Town and is responsible for overseeing all Town functions.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4120-1100	Salaries & Wages – Regular	\$ 30,500	\$ 31,000
<i>Employee Benefits:</i>			
10-4120-2100	FICA/Medicare- Employer Contribution	2,300	2,300
10-4120-2210	Virginia Retirement System	5,400	5,500
10-4120-2220	ICMA – Employer Contribution	1,000	300
10-4120-2300	Hospital/Medical Plans	14,400	4,000
10-4120-2400	Group Life Insurance	900	300
10-4120-2500	Unemployment Insurance	75	75
10-4120-2600	Workers’ Compensation	750	300
10-4120-2800	Employee Bonus	400	300
<i>Contractual Services:</i>			
10-4120-3120	Consulting Services	7,500	25,000
10-4120-3300	Printing	500	200
<i>Other Charges:</i>			
10-4120-4210	Postal Services	500	250
10-4120-4220	Telecommunications	1,600	1,700
10-4120-4520	Convention, Training, & Education	4,000	3,500
10-4120-4610	Association and Membership Dues	1,700	1,800
10-4120-4620	Books/Subscriptions/Education Materials	700	700
<i>Materials and Supplies:</i>			
10-4120-5100	Materials and Supplies	500	560
10-4120-5200	Office Supplies & Equipment	600	1,000
10-4120-5300	Food Supplies & Food Services	1,200	1,400
TOTAL EXPENDITURES:		\$ 74,525	\$ 80,185

4.2 ASSISTANT TOWN MANAGER EXPENDITURES

The Assistant Town Manager, who also serves as the Town's Planner, supports the Town Manager in the administration of Town functions.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4121-1100	Salaries & Wages – Regular	\$ 34,500	\$ 18,000
<i>Employee Benefits:</i>			
10-4121-2100	FICA/Medicare- Employer Contribution	2,650	1,300
10-4121-2210	Virginia Retirement System	6,100	3,200
10-4121-2220	ICMA – Employer Contribution	250	0
10-4121-2300	Hospital/Medical Plans	2,675	1,300
10-4121-2400	Group Life Insurance	370	170
10-4121-2500	Unemployment Insurance	35	35
10-4121-2600	Workers' Compensation	350	300
10-4121-2800	Employee Bonus	125	125
<i>Contractual Services:</i>			
10-4121-3300	Printing	500	500
<i>Other Charges:</i>			
10-4121-4210	Postal Services	500	250
10-4121-4510	Mileage	500	200
10-4121-4520	Convention, Training, & Education	1,900	500
10-4121-4610	Association and Membership Dues	50	100
10-4121-4620	Books/Subscriptions/Education Materials	50	100
<i>Materials and Supplies:</i>			
10-4121-5200	Office Supplies & Equipment	1,000	1,000
TOTAL EXPENDITURES:		\$ 51,555	\$ 27,080

5. GENERAL ADMINISTRATION

5.1 TOWN ATTORNEY EXPENDITURES

The Town Attorney provides legal counsel for the Town Council, Town Manager, and Town staff.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4130-1100	Salaries & Wages - Regular	\$ 38,250	\$ 19,750
<i>Employee Benefits:</i>			
10-4130-2100	FICA/Medicare- Employer Contribution	3,000	1,525
10-4130-2600	Workers' Compensation	0	40
<i>Contractual Services:</i>			
10-4130-3140	Legal Services	6,000	6,000
10-4130-3160	Recording Costs	250	250
<i>Other Charges:</i>			
10-4130-4510	Mileage	100	0
10-4130-4520	Convention, Training, & Education	150	150
10-4130-4610	Association and Membership Dues	600	600
TOTAL EXPENDITURES:		\$ 48,350	\$ 28,315

5.2 RISK MANAGER EXPENDITURES

The Risk Manager, who also serves as the Town's Assistant Planner, is primarily responsible for the supervision, development, and coordination of a comprehensive safety and accident prevention program for the Town.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4131-1100	Salaries & Wages - Regular	\$ 22,000	\$ 11,500
<i>Employee Benefits:</i>			
10-4131-2100	FICA/Medicare - Employer Contribution	1,700	850
10-4131-2210	Virginia Retirement System	3,900	2,000
10-4131-2220	ICMA – Employer Contribution	250	105
10-4131-2300	Hospital/Medical Plans	2,675	1,600
10-4131-2400	Group Life Insurance	245	105
10-4131-2500	Unemployment Insurance	35	35
10-4131-2600	Workers' Compensation	350	350
10-4131-2800	Employee Bonus	125	125
<i>Contractual Services:</i>			
10-4131-3300	Printing	1,000	500
<i>Other Charges:</i>			
10-4131-4210	Postal Services	1,500	300
10-4131-4510	Mileage	500	250
10-4131-4520	Convention, Training, & Education	3,000	1,500
10-4131-4610	Association and Membership Dues	250	250
10-4131-4620	Books/Subscriptions/Educational Materials	250	250
10-4131-4630	Training – Sponsored by Locality	3,500	3,500
<i>Materials and Supplies:</i>			
10-4131-5200	Office Supplies & Equipment	1,000	500
10-4131-5300	Food Supplies & Food Service	1,500	1,200
10-4131-5700	Uniforms and Wearing Apparel	0	400
TOTAL EXPENDITURES:		\$ 43,780	\$ 25,320

6. FINANCIAL ADMINISTRATION

6.1 DEPARTMENT OF FINANCE EXPENDITURES

The Department of Finance is primarily responsible for collecting and disbursing Town funds, developing the budget, and providing financial information and advice to the Town Council, Town Manager, and Town staff.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4140-1100	Salaries & Wages – Regular	\$ 147,600	\$ 154,000
10-4140-1200	Salaries & Wages – Overtime	800	500
<i>Employee Benefits:</i>			
10-4140-2100	FICA/Medicare - Employer Contribution	11,300	12,000
10-4140-2210	Virginia Retirement System	30,100	27,500
10-4140-2220	ICMA – Employer Contribution	1,300	1,300
10-4140-2300	Hospital/Medical Plans	17,960	18,500
10-4140-2400	Group Life Insurance	2,000	1,400
10-4140-2500	Unemployment Insurance	225	225
10-4140-2600	Workers’ Compensation	1,593	900
10-4140-2800	Employee Bonus	700	700
<i>Contractual Services:</i>			
10-4140-3110	Accounting & Auditing Services	30,000	25,000
10-4140-3210	Repairs and Maintenance	2,500	3,000
10-4140-3220	Service Contracts	22,500	32,000
10-4140-3300	Printing	10,800	9,500
10-4140-3400	Advertising	650	700
<i>Other Charges:</i>			
10-4140-4210	Postal Services	12,500	15,000
10-4140-4220	Telecommunications	6,100	6,000
10-4140-4310	Vehicle Liability Insurance	17,800	19,000
10-4140-4320	General Liability Insurance	62,700	23,000
10-4140-4410	Lease of Equipment	9,035	15,000
10-4140-4510	Mileage	500	500
10-4140-4520	Convention, Training, & Education	2,000	2,500
10-4140-4610	Association and Membership Dues	2,000	3,000
10-4140-4620	Books/Subscriptions/Educational Materials	1,000	1,000

<i>Materials and Supplies:</i>			
10-4140-5100	Materials & Supplies	1,400	2,500
10-4140-5200	Office Supplies & Equipment	9,500	10,000
10-4140-5300	Food Supplies & Food Service	500	250
10-4140-5700	Uniforms and Wearing Apparel	0	800
TOTAL EXPENDITURES:		\$ 405,063	\$ 385,775

7. BOARD OF ELECTIONS

7.1 ELECTORAL BOARD AND OFFICIALS

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4150-1100	Salaries & Wages - Regular	\$ 700	\$ 0
<i>Contractual Services:</i>			
10-4150-3300	Printing	235	0
10-4150-3400	Advertising	45	0
<i>Other Charges:</i>			
10*4150-4210	Postal Services	15	0
<i>Materials and Supplies::</i>			
10-4150-5100	Materials and Supplies	310	0
TOTAL EXPENDITURES:		\$ 1,305	\$ 0

8. PUBLIC SAFETY

8.1 POLICE DEPARTMENT

The Police Department is responsible for the enforcement of the laws of the Town of Woodstock and the Commonwealth of Virginia and the protection of Town citizens and property.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4210-1100	Salaries & Wages – Regular	\$ 791,000	\$ 835,000
10-4210-1200	Salaries & Wages – Overtime	61,290	50,000
10-4210-1300	Salaries & Wages – Holiday	56,400	55,000
<i>Employee Benefits:</i>			
10-4210-2100	FICA/Medicare - Employer Contribution	66,700	65,000
10-4210-2210	Virginia Retirement System	139,400	142,000
10-4210-2220	ICMA – Employer Contribution	8,600	8,500
10-4210-2300	Hospital/Medical Plans	134,000	127,000
10-4210-2400	Group Life Insurance	10,000	7,200
10-4210-2500	Unemployment Insurance	1,250	1,250
10-4210-2600	Workers' Compensation	12,500	18,000
10-4210-2710	Allowance – Uniform Cleaning	6,800	6,400
10-4210-2800	Employee Bonus	3,650	3,650
10-4210-2900	Accrued Annual and Sick Leave	0	32,500
<i>Contractual Services:</i>			
10-4210-3150	Translation Services	1,510	1,200
10-4210-3210	Repairs and Maintenance	14,000	12,000
10-4210-3220	Service Contracts	4,600	6,400
10-4210-3300	Printing	100	300
10-4210-3400	Advertising	450	150
<i>Other Charges:</i>			
10-4210-4210	Postal Services	400	400
10-4210-4220	Telecommunications	11,300	11,300
10-4210-4510	Mileage	500	250
10-4210-4520	Convention, Training, & Education	9,500	12,000
10-4210-4610	Association and Membership Dues	325	325
10-4210-4620	Books/Subscriptions/Education Materials	400	400

<i>Materials and Supplies:</i>			
10-4210-5100	Materials & Supplies	11,000	11,350
10-4210-5200	Office Supplies & Equipment	7,600	6,000
10-4210-5500	Police Supplies & Equipment	38,500	15,000
10-4210-5600	Vehicle and Powered Equipment Fuels	31,000	30,000
10-4210-5700	Uniforms and Wearing Apparel	17,500	14,500
TOTAL EXPENDITURES:		\$ 1,440,275	\$ 1,473,075

8.2 FIRE & EMERGENCY MEDICAL SERVICES

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Contractual Services:</i>			
10-4220-3610	Distribution of State Fire Program Funds	\$ 10,000	\$ 12,000
TOTAL EXPENDITURES:		\$ 10,000	\$ 12,000

9. PUBLIC WORKS

9.1 PUBLIC WORKS GENERAL ADMINISTRATION

The Public Works General Administration is responsible for the supervision and administration of the following functions: street maintenance, street lighting, street cleaning, snow and ice removal, refuse collection and disposal, general buildings and grounds maintenance, and vehicles, machinery, & equipment maintenance.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4310-1100	Salaries & Wages – Regular	\$ 31,550	\$ 34,000
10-4310-1200	Salaries & Wages – Overtime	150	200
<i>Employee Benefits:</i>			
10-4310-2100	FICA/Medicare - Employer Contribution	2,400	2,300
10-4310-2210	Virginia Retirement System	5,600	8,700
10-4310-2220	ICMA – Employer Contribution	1,000	600
10-4310-2300	Hospital/Medical Plans	15,186	8,100
10-4310-2400	Group Life Insurance	1,010	450
10-4310-2500	Unemployment Insurance	145	145
10-4310-2600	Workers' Compensation	1,450	300
10-4310-2800	Employee Bonus	450	450
<i>Contractual Services:</i>			
10-4310-3210	Repairs and Maintenance	500	1,000
<i>Other Charges:</i>			
10-4310-4220	Telecommunications	7,500	7,000
10-4310-4510	Mileage	500	250
10-4310-4520	Convention, Training, & Education	2,200	2,000
<i>Materials and Supplies:</i>			
10-4310-5200	Office Supplies & Equipment	3,000	2,000
10-4310-5700	Uniforms and Wearing Apparel	500	500
TOTAL EXPENDITURES:		\$ 73,141	\$ 67,995

9.2 STREET MAINTENANCE

The Street Maintenance function is responsible for the maintenance of over sixty lane miles of streets and roads within the Town. These functions include street repairs and paving, road striping, pavement marking, sign maintenance, sidewalk, curb, and gutter repair, and storm sewer maintenance and repair. These functions also include mowing, trash and debris pickup, brush pickup, and leaf collection.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4320-1100	Salaries & Wages – Regular	\$ 196,500	\$ 210,000
10-4320-1200	Salaries & Wages – Overtime	31,000	20,000
10-4320-1300	Salaries & Wages – Holiday	1,000	500
<i>Employee Benefits:</i>			
10-4320-2100	FICA/Medicare - Employer Contribution	21,975	18,000
10-4320-2210	Virginia Retirement System	53,000	42,000
10-4320-2220	ICMA – Employer Contribution	2,920	1,800
10-4320-2300	Hospital/Medical Plans	41,754	43,000
10-4320-2400	Group Life Insurance	4,500	2,600
10-4320-2500	Unemployment Insurance	440	440
10-4320-2600	Workers' Compensation	5,807	12,500
10-4320-2800	Employee Bonus	1,600	1,600
10-4320-2900	Accrued Annual & Sick Leave	5,100	0
<i>Contractual Services:</i>			
10-4320-3110	Engineering & Architectural Services	3,000	2,000
10-4320-3210	Repairs and Maintenance – Equipment	35,650	35,000
10-4320-3220	Service Contracts	275,000	285,000
10-4320-3500	Laundry & Dry Cleaning	5,300	5,300
<i>Other Charges:</i>			
10-4320-4220	Telecommunications	3,000	1,500
10-4320-4510	Mileage	500	300
10-4320-4520	Convention, Training, & Education	2,000	2,000
10-4320-4520	Lease of Equipment	0	5,000
<i>Materials and Supplies:</i>			
10-4320-5100	Materials and Supplies	24,500	25,000
10-4320-5200	Office Supplies & Equipment	500	500

10-4320-5300	Food Supplies and Food Service	4,500	5,000
10-4320-5700	Uniforms and Wearing Apparel	1,000	1,000
TOTAL EXPENDITURES:		\$ 720,546	\$ 720,040

9.3 STREET LIGHTING

The Street Lighting function is responsible for the installation and maintenance of new and existing street lights and the cost of electricity for the lighting.

Account Number	Account Name	FY 2008 Budget Amount	FY 2008 Budget Amount
<i>Other Charges:</i>			
10-4321-4110	Electrical Services	\$ 58,000	\$ 61,000
<i>Materials and Supplies:</i>			
10-4321-5100	Materials and Supplies	500	1,000
TOTAL EXPENDITURES:		\$ 58,500	\$ 62,000

9.4 STREET CLEANING

The Street Cleaning function is responsible for the street sweeping operations of the Town.

Account Number	Account Name	FY 2008 Budget Amount	FY 2008 Budget Amount
<i>Salaries & Benefits:</i>			
10-4322-1100	Salaries & Wages – Regular	\$ 5,000	\$ 5,500
10-4322-1200	Salaries & Wages – Overtime	500	200
<i>Employee Benefits</i>			
10-4322-2100	FICA/Medicare – Employer Contribution	450	450
10-4322-2600	Workers' Compensation	0	3,800
<i>Materials and Supplies:</i>			
10-4322-5100	Materials and Supplies	1,250	1,000
TOTAL EXPENDITURES:		\$ 7,200	\$ 10,950

9.5 SNOW AND ICE REMOVAL

The Snow and Ice Removal function consists of the plowing, scraping, and removing of snow and ice on the Town's streets and roads.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4323-1100	Salaries & Wages – Regular	\$ 8,000	\$ 8,000
10-4323-1200	Salaries & Wages – Overtime	6,000	6,000
<i>Employee Benefits</i>			
10-4323-2100	FICA/Medicare – Employer Contribution	1,200	1,000
<i>Materials and Supplies:</i>			
10-4323-5100	Materials and Supplies	500	0
10-4323-5300	Food Service & Food Supplies	3,000	3,000
10-4323-5400	Chemical Supplies	5,450	6,000
TOTAL EXPENDITURES:		\$ 24,150	\$ 24,000

9.6 REFUSE COLLECTION AND DISPOSAL

The Refuse Collection and Disposal function is responsible for residential trash pick-up and disposal.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4330-1100	Salaries & Wages – Regular	\$ 94,500	\$ 92,000
10-4330-1200	Salaries & Wages – Overtime	1,300	1,000
<i>Employee Benefits:</i>			
10-4330-2100	FICA/Medicare - Employer Contribution	6,100	7,000
10-4330-2210	Virginia Retirement System	15,500	16,000
10-4330-2220	ICMA – Employer Contribution	1,260	1,000
10-4330-2300	Hospital/Medical Plans	17,000	18,000
10-4330-2400	Group Life Insurance	1,200	1,000
10-4330-2500	Unemployment Insurance	220	220

10-4330-2600	Workers' Compensation	2,200	3,500
10-4330-2800	Employee Bonus	700	600
<i>Contractual Services:</i>			
10-4330-3130	Engineering & Architectural Services	550	15,500
10-4330-3210	Repairs and Maintenance	0	500
10-4330-3400	Advertising	850	1,000
10-4330-3500	Laundry and Dry Cleaning	3,200	2,800
10-4330-3800	Other Contractual Services	57,800	63,000
<i>Other Charges:</i>			
10-4330-4410	Lease of Equipment	200	3,000
<i>Materials and Supplies:</i>			
10-4330-5100	Materials and Supplies	2,000	2,500
10-4330-5700	Uniforms and Wearing Apparel	1,000	800
TOTAL EXPENDITURES:		\$ 205,580	\$ 229,420

9.7 MAINTENANCE OF GENERAL BUILDINGS AND GROUNDS

The General Building and Grounds Maintenance function is responsible for the maintenance of all Town-owned and operated buildings except for the recreation and public utilities facilities. This includes expenditures for general maintenance, custodial maintenance, and electric and heating services for those facilities.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4340-1100	Salaries & Wages – Regular	\$ 3,500	\$ 5,500
10-4340-1200	Salaries & Wages – Overtime	500	250
<i>Employee Benefits:</i>			
10-4340-2100	FICA/Medicare - Employer Contribution	350	400
10-4340-2600	Workers' Compensation	0	40
<i>Contractual Services:</i>			
10-4340-3210	Repairs and Maintenance	22,700	15,000
10-4340-3220	Service Contracts	20,050	25,000

<i>Other Charges:</i>			
10-4340-4110	Electrical Services	15,000	16,000
10-4340-4120	Heating Services	22,500	23,500
<i>Materials and Supplies:</i>			
10-4340-5100	Materials and Supplies	13,800	15,000
10-4340-5800	Janitorial Supplies	4,500	5,000
TOTAL EXPENDITURES:		\$ 102,900	\$ 105,690

9.8 MAINTENANCE OF VEHICLES, MACHINERY, AND EQUIPMENT

The Vehicles, Machinery, and Equipment maintenance function is responsible for the maintenance and repair of Town-owned vehicles, machinery, and equipment except for the recreation and public utilities vehicles, machinery, and equipment.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4350-1100	Salaries & Wages – Regular	\$ 20,000	\$ 29,000
10-4350-1200	Salaries & Wages – Overtime	2,000	500
<i>Employee Benefits:</i>			
10-4350-2100	FICA/Medicare - Employer Contribution	1,700	2,000
10-4350-2600	Workers' Compensation	0	450
<i>Contractual Services:</i>			
10-4350-3210	Repairs and Maintenance	56,300	30,000
<i>Materials and Supplies:</i>			
10-4350-5100	Materials and Supplies	24,000	17,000
10-4350-5600	Vehicle and Powered Equipment Fuels	37,000	38,000
TOTAL EXPENDITURES:		\$ 141,000	\$ 116,950

10. PLANNING AND COMMUNITY DEVELOPMENT

10.1 PLANNING AND ZONING

The Planning and Zoning function consists of conducting reviews and analyses over comprehensive land use and planning, zoning, subdivision, and growth management. This function includes the enforcement of zoning and subdivision ordinances as well as the review and approval of preliminary and final plats, site plans, special use permits, sign permits, and zoning, rezoning, and variance applications.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4410-1100	Salaries & Wages – Regular	\$ 72,500	\$ 80,000
<i>Employee Benefits:</i>			
10-4410-2100	FICA/Medicare - Employer Contribution	5,600	5,700
10-4410-2210	Virginia Retirement System	9,800	10,200
10-4410-2220	ICMA – Employer Contribution	420	300
10-4410-2300	Hospital/Medical Plans	5,350	5,700
10-4410-2400	Group Life Insurance	975	600
10-4410-2500	Unemployment Insurance	75	75
10-4410-2800	Employee Bonus	250	250
<i>Contractual Services:</i>			
10-4410-3130	Engineering & Architectural Services	10,000	13,000
10-4410-3300	Printing	0	600
<i>Other Charges:</i>			
10-4410-4210	Postal Services	0	800
10-4410-4510	Mileage	0	800
10-4410-4520	Convention, Training, & Education	0	2,700
<i>Materials and Supplies:</i>			
10-4410-5100	Materials and Supplies	2,000	1,500
10-4410-5200	Office Supplies & Equipment	0	500
TOTAL EXPENDITURES:		\$ 106,970	\$ 122,725

10.2 PLANNING COMMISSION

The Planning Commission is comprised of six members appointed by Council, one of whom is a member of Council. The Commission oversees the Town's planning and development process, reviews land development applications, and makes recommendations to the Town Council. The Commission meets regularly on the fourth Tuesday of each month.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4411-1100	Salaries & Wages – Regular	\$ 12,600	\$ 12,600
<i>Employee Benefits:</i>			
10-4411-2100	FICA/Medicare - Employer Contribution	975	975
<i>Contractual Services:</i>			
10-4411-3130	Engineering & Architectural Services	500	500
10-4411-3400	Advertising	1,400	1,400
<i>Other Charges:</i>			
10-4411-4510	Mileage	5	125
10-4411-4520	Convention, Training, and Education	245	125
<i>Materials and Supplies:</i>			
10-4411-5100	Materials and Supplies	150	150
10-4411-5200	Office Supplies and Equipment	150	150
TOTAL EXPENDITURES:		\$ 16,025	\$ 16,025

10.3 BOARD OF ZONING APPEALS

The Board of Zoning Appeals is comprised of five members who are appointed by the Circuit Court. The Board hears and decides cases on citizens' variance requests and appeals of administrative decisions. The Board meets on an as-needed basis.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4412-1100	Salaries & Wages – Regular	\$ 1,200	\$ 1,200

<i>Employee Benefits:</i>			
10-4412-2100	FICA/Medicare - Employer Contribution	100	100
<i>Contractual Services:</i>			
10-4412-3400	Advertising	450	450
TOTAL EXPENDITURES:		\$ 1,750	\$ 1,750

10.4 COMMUNITY AND ECONOMIC DEVELOPMENT

The Community and Economic Development function is responsible for the coordination of the Town's enhancement program, which includes planning and organizing activities and events for the Town and fostering and advocating economic development, beautification, and preservation of the Town.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4420-1100	Salaries & Wages – Regular	\$ 30,430	\$ 31,250
<i>Employee Benefits:</i>			
10-4420-2100	FICA/Medicare - Employer Contribution	2,325	2,450
<i>Contractual Services:</i>			
10-4420-3220	Service Contracts	20,300	25,000
10-4420-3300	Printing	1,975	3,000
10-4420-3400	Advertising	6,000	2,000
<i>Other Charges:</i>			
10-4420-4210	Postal Services	1,000	1,000
10-4420-4510	Mileage	700	750
10-4420-4520	Convention, Training, and Education	2,000	2,500
10-4420-4610	Association & Membership Dues	200	0
<i>Materials and Supplies:</i>			
10-4420-5100	Materials and Supplies	41,500	28,000
10-4420-5200	Office Supplies and Equipment	2,000	1,500
10-4420-5300	Food Supplies and Food Service	2,000	1,500
TOTAL EXPENDITURES:		\$ 110,430	\$ 98,950

10.5 WOODSTOCK ENHANCEMENT COMMITTEE

The Woodstock Enhancement Committee consists of ten members and has a mission of strengthening and building upon the assets and unique character of Woodstock, a historically important town of the Shenandoah Valley. The Committee meets regularly throughout the year.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4421-1100	Salaries & Wages – Regular	\$ 2,500	\$ 2,500
<i>Employee Benefits:</i>			
10-4421-2100	FICA/Medicare - Employer Contribution	200	200
TOTAL EXPENDITURES:		\$ 2,700	\$ 2,700

10.6 ECONOMIC DEVELOPMENT AUTHORITY

The Economic Development Authority is comprised of seven members and is responsible for promoting and attracting industry and developing trade within the Town. The Authority meets on an as-needed basis.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
10-4422-1100	Salaries & Wages – Regular	\$ 1,000	\$ 1,000
<i>Employee Benefits:</i>			
10-4422-2100	FICA/Medicare - Employer Contribution	75	75
<i>Materials and Supplies:</i>			
10-4422-5100	Materials and Supplies	5,000	2,500
TOTAL EXPENDITURES:		\$ 6,075	\$ 3,575

10.7 TREE BOARD

The Tree Board consists of nine members and was established to protect, preserve, and increase the Town's tree population for the enhancement and beautification of the Town and the enjoyment of the Town citizens. The Tree Board meets regularly throughout the year.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Contractual Services:</i>			
10-4423-3120	Consulting Services	\$ 1,000	\$ 2,000
<i>Other Charges:</i>			
10-4423-4510	Mileage	100	100
10-4423-4520	Convention, Training, and Education	600	600
TOTAL EXPENDITURES:		\$ 1,700	\$ 2,700

11. NON-DEPARTMENTAL

Non-departmental consists of contributions, capital outlay, debt service, transfers and reserves, and service charges.

11.1 CONTRIBUTIONS

The Town makes contributions to local fire and rescue volunteer organizations that serve Town citizens.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
10-4900-4710	Contribution to Rescue Squad	\$ 47,000	\$ 24,000
10-4900-4720	Contribution to Fire Department	92,000	29,000
TOTAL EXPENDITURES:		\$ 139,000	\$ 53,000

11.2 CAPITAL OUTLAY

The Capital Outlay function accounts for expenditures related to the Town's fixed asset additions and construction projects.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
10-4910-6100	Machinery & Equipment	\$ 0	\$ 9,829
10-4910-6300	Communications Equipment	1,000	0
10-4910-6400	Motor Vehicles and Equipment	30,000	0
10-4910-6600	Capital Leases	25,500	17,500
10-4910-6800	Comprehensive Plan Update	18,000	5,000
10-4910-6910	Streetscape Project	945,500	1,490,000
TOTAL EXPENDITURES:		\$ 1,020,000	\$ 1,522,329

11.3 DEBT SERVICE

The Debt Service function accounts for the payment of principal and interest on the Town's general long-term debt.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
10-4920-7110	Principal Payments	\$ 206,500	\$ 112,000
10-4920-7120	Interest Payments	18,500	15,000
TOTAL EXPENDITURES:		\$ 225,000	\$ 127,000

11.4 TRANSFERS AND RESERVES

The General Fund largely subsidizes the Recreation Fund through transfers of funds.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
10-4930-8300	Transfer to Recreation Fund	\$ 219,150	\$ 251,775
TOTAL EXPENDITURES:		\$ 219,150	\$ 251,775

11.5 SERVICE CHARGES

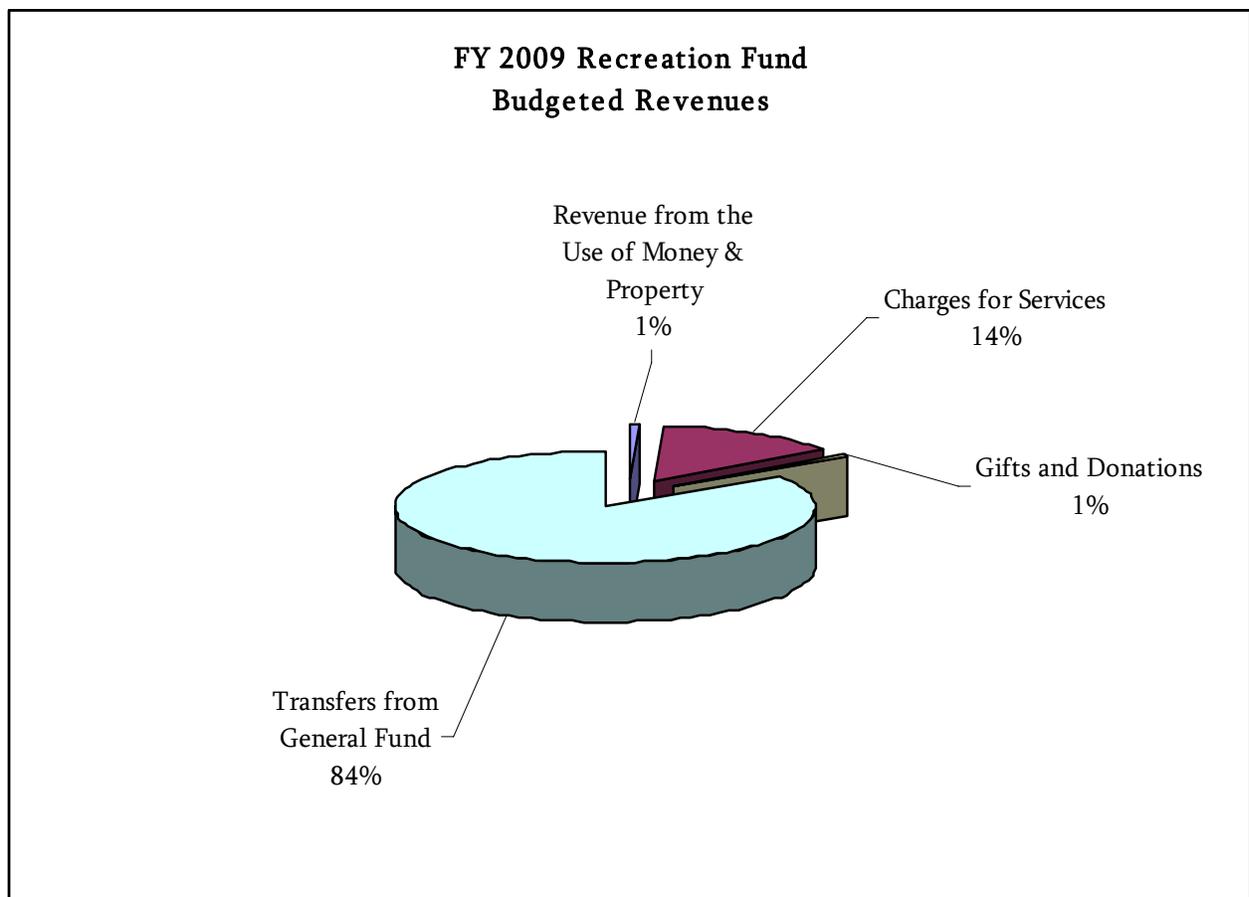
Service Charges accounts for the bank fees incurred by the Town.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
10-4940-4800	Bank Service Charges	\$ 3,000	\$ 6,000
TOTAL EXPENDITURES:		\$ 3,000	\$ 6,000

12. RECREATION FUND SUMMARY

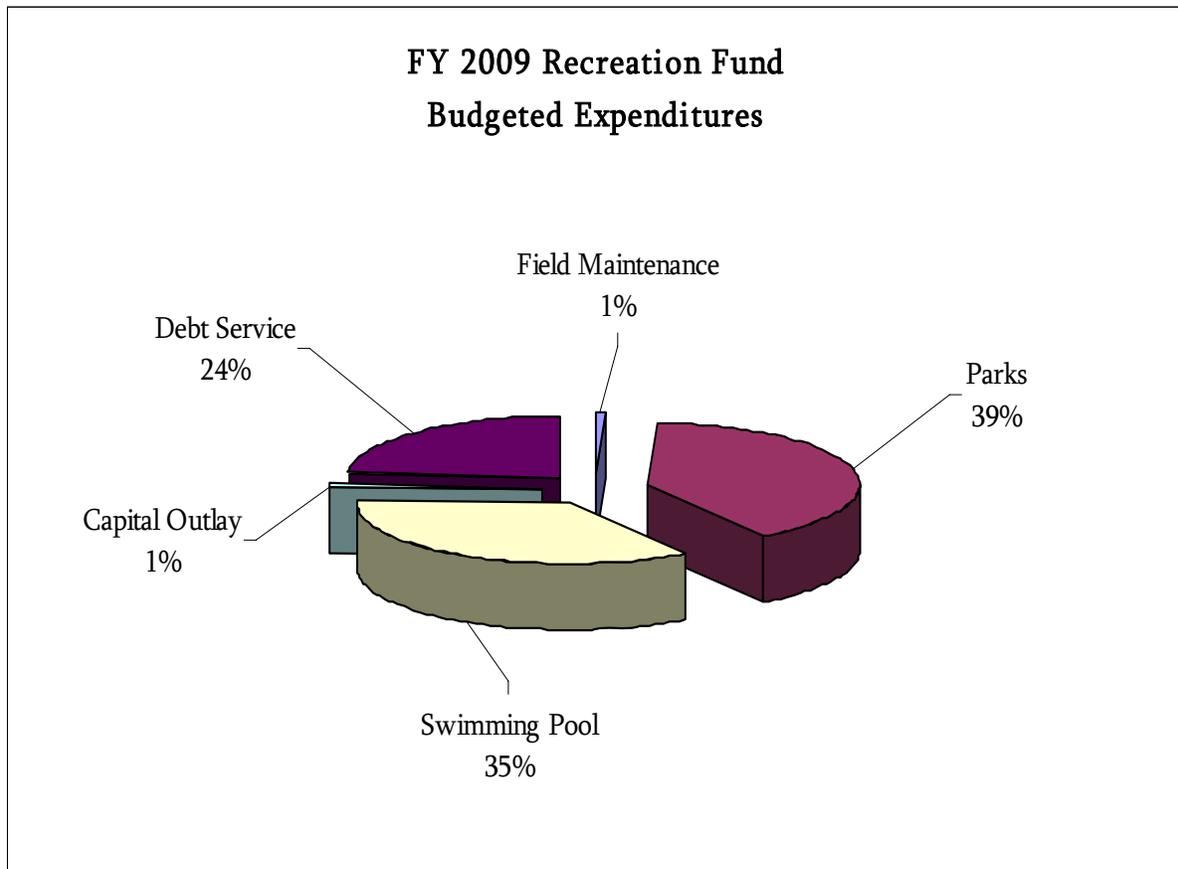
12.1 Recreation Fund Revenues Summary

	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Revenues:</i>		
Revenue from the Use of Money & Property	\$ 2,100	\$ 2,200
Charges for Services	44,600	42,800
Gifts and Donations	500	1,500
Transfers from General Fund	219,150	251,775
TOTAL REVENUES:	<u>\$ 266,350</u>	<u>\$ 298,275</u>



12.2 Recreation Fund Expenditures Summary

	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Expenditures:</i>		
Field Maintenance	\$ 1,000	\$ 2,500
Parks	95,600	118,850
Park Commission	1,000	1,000
Swimming Pool	81,650	103,325
Capital Outlay	17,000	2,500
Debt Service	70,100	70,100
TOTAL EXPENDITURES:	\$ 266,350	\$ 298,275



13. RECREATION FUND REVENUES

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Revenues:</i>			
<i>Revenue from the Use of Money and Property:</i>			
80-3150-0084	Rental of Recreational Properties	\$ <u>2,100</u>	\$ <u>2,200</u>
		\$ 2,100	\$ 2,200
<i>Charges for Services:</i>			
80-3160-0110	Swimming Pool Fees	41,000	38,000
80-3160-0111	Swimming Lessons	2,800	2,800
80-3160-0112	Concessions	<u>800</u>	<u>2,000</u>
		\$ 44,600	\$ 42,800
<i>Miscellaneous Revenue:</i>			
80-3170-0121	Gifts and Donations	<u>500</u>	<u>1,500</u>
		\$ 500	\$ 1,500
<i>Other Financing Sources:</i>			
<i>Non-Revenue Receipts:</i>			
80-3410-0600	Transfers from General Fund	<u>219,150</u>	<u>251,775</u>
		\$ 219,150	\$ 251,775
TOTAL REVENUES:		\$ 266,350	\$ 298,275

14. FIELD MAINTENANCE

14. FIELD MAINTENANCE EXPENDITURES

The Field Maintenance function preserves and maintains the little league fields located at Riverview Park.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Materials and Supplies:</i>			
80-4820-3210	Repairs and Maintenance	\$ 1,000	\$ 2,500
TOTAL EXPENDITURES:		\$ 1,000	\$ 2,500

15. PARKS

15. PARKS EXPENDITURES

The Parks function is responsible for the ongoing maintenance and renovation of the Town's parks and related facilities.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
80-4830-1100	Salaries & Wages - Regular	\$ 47,000	\$ 60,000
80-4830-1200	Salaries & Wages – Overtime	9,000	10,000
<i>Employee Benefits:</i>			
80-4830-2100	FICA/Medicare - Employer Contribution	4,000	6,000
80-4830-2600	Workers' Compensation	0	2,150
<i>Contractual Services:</i>			
80-4830-3210	Repairs and Maintenance	750	3,700
80-4830-3400	Advertising	1,000	500
80-4830-3800	Other Contractual Services	18,500	20,000
80-4830-4320	General Liability Insurance	0	1,500
<i>Materials and Supplies:</i>			
80-4830-5100	Materials and Supplies	8,200	4,500
80-4830-5600	Vehicle and Powered Equipment Fuels	200	2,000
80-4830-5700	Uniforms and Wearing Apparel	300	500
80-4830-5800	Janitorial Supplies	6,650	8,000
TOTAL EXPENDITURES:		\$ 95,600	\$ 118,850

16. PARK COMMISSION

16. PARK COMMISSION

The Park Commission is comprised of five members and advises the Town Council on parks and recreation related matters. The Park Commission meets on an as-needed basis.

Account Number	Account Name	FY 2008 Budget Amount	FY 2008 Budget Amount
<i>Salaries & Benefits:</i>			
80-4831-1100	Salaries & Wages - Regular	\$ 900	\$ 900
<i>Employee Benefits:</i>			
80-4831-2100	FICA/Medicare - Employer Contribution	100	100
TOTAL EXPENDITURES:		\$ 1,000	\$ 1,000

17. SWIMMING POOL

17. SWIMMING POOL EXPENDITURES

The Swimming Pool function provides for the upkeep and maintenance of the Town's swimming pool and related facilities. It also includes the employment of lifeguards to protect citizens attending the pool and to teach swimming lessons.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
80-4840-1100	Salaries & Wages - Regular	\$ 46,500	\$ 55,000
80-4840-1200	Salaries & Wages – Overtime	9,000	15,000
<i>Employee Benefits:</i>			
80-4840-2100	FICA/Medicare - Employer Contribution	4,000	6,000
<i>Contractual Services:</i>			
80-4840-3210	Repairs and Maintenance	1,500	3,000
80-4840-3800	Other Contractual Services	200	225
<i>Other Charges</i>			
80-4840-4110	Electrical Services	6,500	6,800
80-4840-3220	Telecommunications	650	700
80-4840-4320	General Liability Insurance	0	1,500
<i>Materials and Supplies:</i>			
80-4840-5100	Materials and Supplies	2,600	3,500
80-4840-5400	Chemical Supplies	8,500	8,700
80-4840-5700	Uniforms and Wearing Apparel	200	400
80-4840-5800	Janitorial Supplies	2,000	2,500
TOTAL EXPENDITURES:		\$ 81,650	\$ 103,325

18. NON-DEPARTMENTAL

18.1 CAPITAL OUTLAY

The Capital Outlay function accounts for expenditures related to the Town's fixed asset additions and construction projects.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
80-4910-6100	Machinery and Equipment	\$ 12,000	\$ 2,500
80-4910-6913	Fairview Park	5,000	0
TOTAL EXPENDITURES:		\$ 17,000	\$ 2,500

18.2 DEBT SERVICE

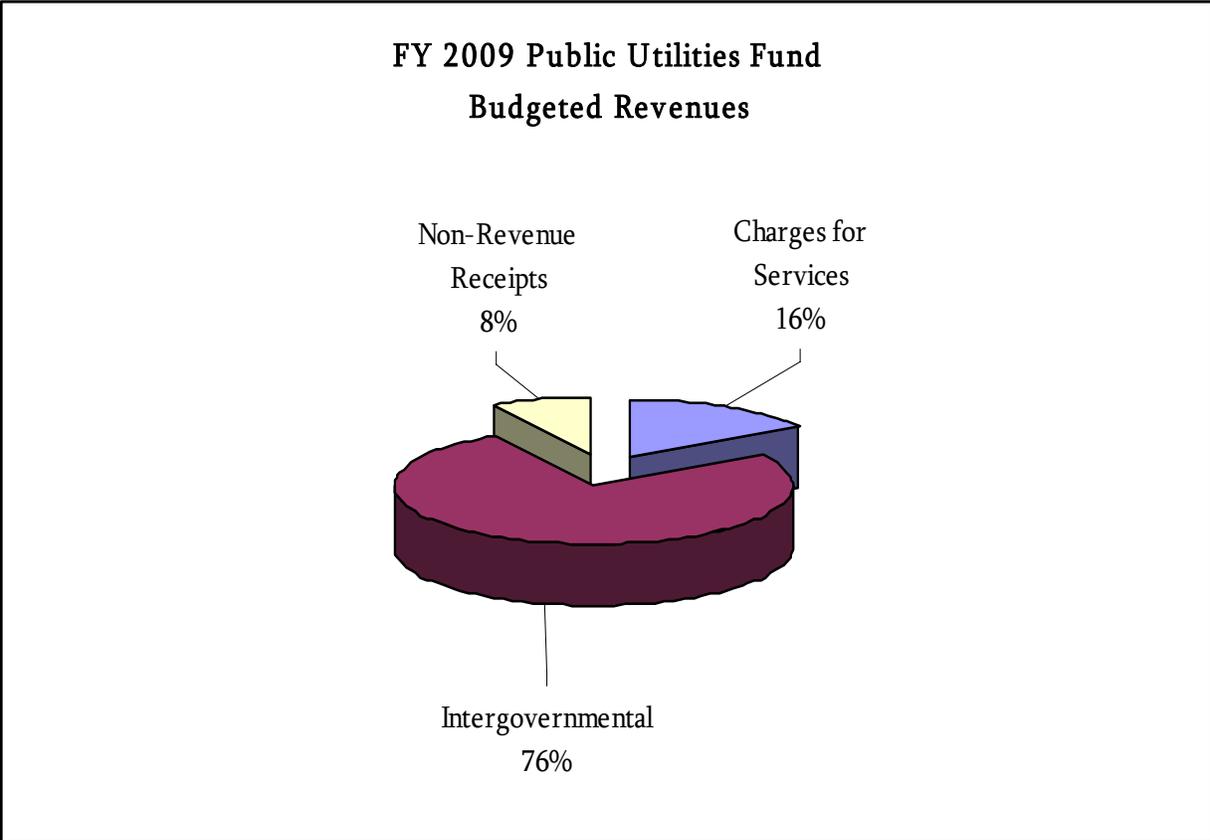
The Debt Service function accounts for the payment of principal and interest on the Town's parks and recreation related long-term debt.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
80-4920-7110	Principal Payments	\$ 64,000	\$ 66,000
80-4920-7120	Interest Payments	6,100	4,100
TOTAL EXPENDITURES:		\$ 70,100	\$ 70,100

19. PUBLIC UTILITIES FUND SUMMARY

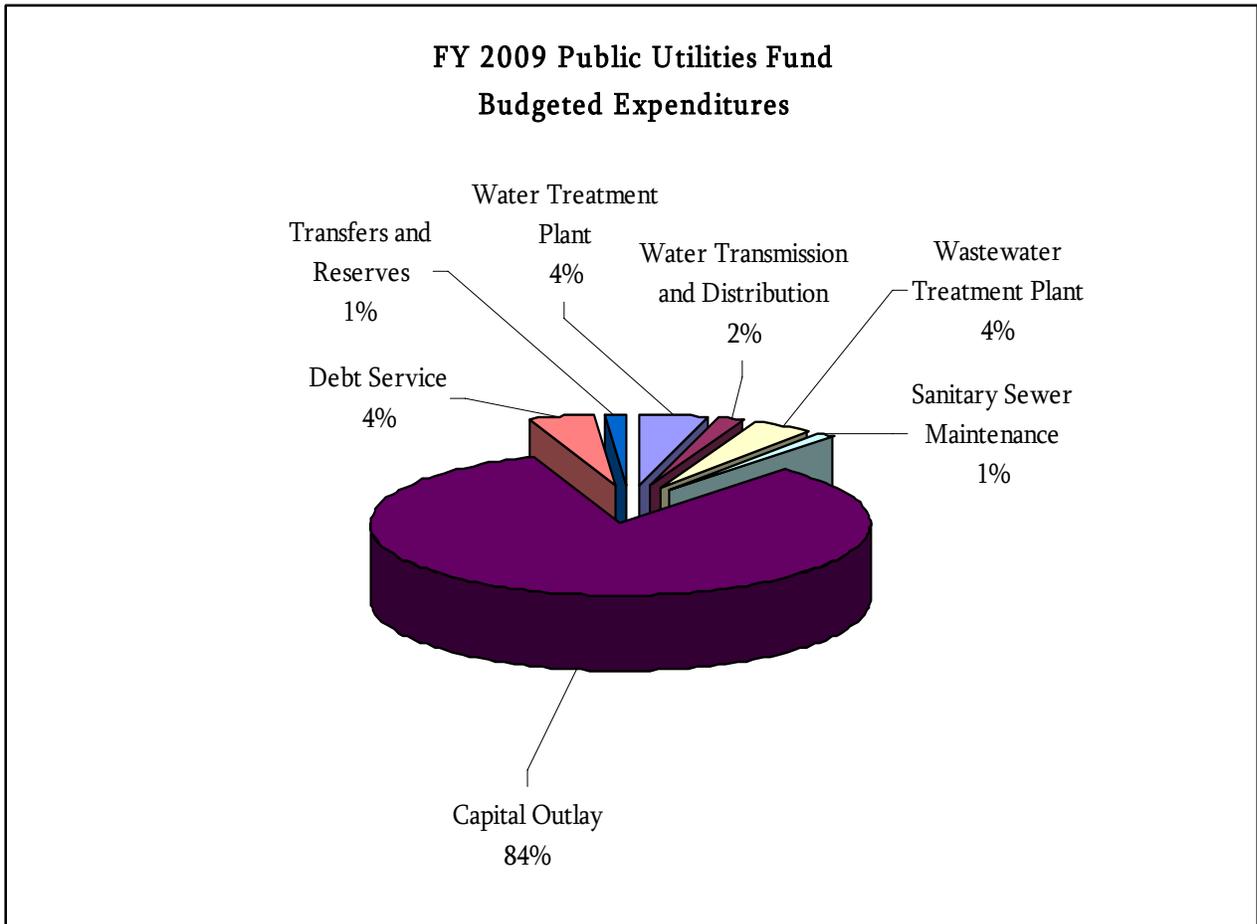
19.1 Public Utilities Fund Revenues Summary

	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Revenues:</i>		
Revenue from the Use of Money & Property	\$ 20,000	\$ 45,000
Charges for Services	3,204,500	3,455,000
Fines and Forfeitures	500	300
Miscellaneous Revenues	1,000	3,000
Intergovernmental	8,020,000	16,100,000
Non-Revenue Receipts	1,000,000	1,714,000
TOTAL REVENUES:	<u>\$ 12,246,000</u>	<u>\$ 21,317,300</u>



19.2 Public Utilities Fund Expenditures Summary

	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Expenditures:</i>		
Water Treatment Plant	\$ 858,100	\$ 937,000
Water Transmission and Distribution	305,800	349,050
Wastewater Treatment Plant	832,400	867,050
Sanitary Sewer Maintenance	268,350	276,900
Capital Outlay	9,173,500	17,719,300
Debt Service	677,850	862,000
Transfers and Reserves	127,000	300,000
Service Charges	3,000	6,000
TOTAL EXPENDITURES:	<u>\$ 12,246,000</u>	<u>\$ 21,317,300</u>



20. PUBLIC UTILITIES FUND REVENUES

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Revenues:</i>			
<i>Revenue from the Use of Money and Property:</i>			
60-3150-0080	Interest on Bank Deposits	\$ 17,000	\$ 25,000
60-3150-0082	Dividends on Investments	<u>3,000</u>	<u>20,000</u>
		\$ 20,000	\$ 45,000
<i>Charges for Services:</i>			
60-3160-0100	Water Receipts	1,000,000	1,190,000
60-3160-0101	Sewer Receipts	1,264,000	1,700,000
60-3160-0102	Water Connection Charges	310,000	175,000
60-3160-0103	Sewer Connection Charges	600,000	350,000
60-3160-0104	Penalties – Water and Sewer	<u>30,500</u>	<u>40,000</u>
		\$ 3,204,500	\$ 3,455,000
<i>Fines and Forfeitures:</i>			
60-3140-0062	FOG Program Fines and Surcharges	<u>500</u>	<u>300</u>
		\$ 500	\$ 300
<i>Miscellaneous Revenue:</i>			
60-3170-0120	Miscellaneous Receipts	<u>1,000</u>	<u>3,000</u>
		\$ 1,000	\$ 3,000
<i>Federal Revenues:</i>			
<i>Categorical Aid:</i>			
60-3320-0540	Virginia Clean Water Revolving Loan Fund Program	4,820,000	9,600,000
60-3320-0541	Water Quality Improvement Fund Grant Program	<u>3,200,000</u>	<u>6,500,000</u>
		\$ 8,020,000	\$ 16,100,000
<i>Other Financing Sources:</i>			
<i>Non-Revenue Receipts:</i>			
60-3410-0604	Proceeds from Indebtedness	<u>1,000,000</u>	<u>1,714,000</u>
		\$ 1,000,000	\$ 1,714,000
TOTAL REVENUES:		\$ 12,246,000	\$ 21,317,300

21. WATER TREATMENT PLANT

21. WATER TREATMENT PLANT EXPENDITURES

The Water Treatment Plant is responsible for the safe and efficient operation, production, and treatment of water distributed to the Town's residents in accordance with all federal, state, and local regulations.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
60-4710-1100	Salaries & Wages – Regular	\$ 263,000	\$ 325,000
60-4710-1200	Salaries & Wages – Overtime	35,000	15,500
60-4710-1300	Salaries & Wages – Holiday	6,500	8,000
<i>Employee Benefits:</i>			
60-4710-2100	FICA/Medicare - Employer Contribution	25,000	30,000
60-4710-2210	Virginia Retirement System	45,000	55,000
60-4710-2220	ICMA – Employer Contribution	2,500	3,000
60-4710-2300	Hospital/Medical Plans	46,000	52,000
60-4710-2400	Group Life Insurance	3,100	3,500
60-4710-2500	Unemployment Insurance	200	200
60-4710-2600	Workers' Compensation	5,000	3,000
60-4710-2800	Employee Bonus	1,050	1,250
<i>Contractual Services:</i>			
60-4710-3110	Accounting and Auditing Services	6,200	8,000
60-4710-3130	Engineering and Architectural Services	19,850	30,000
60-4710-3140	Legal Services	1,000	1,000
60-4710-3210	Repairs and Maintenance	37,700	45,000
60-4710-3220	Service Contracts	45,800	50,000
60-4710-3300	Printing	1,500	500
60-4710-3400	Advertising	1,000	500
60-4710-3500	Laundry and Dry Cleaning	4,300	4,200
60-4710-3700	Sludge Removal	89,000	65,000
<i>Other Charges:</i>			
60-4710-4110	Electrical Services	67,000	75,000
60-4710-4120	Heating Services	32,500	40,000
60-4710-4210	Postal Services	2,600	1,900
60-4710-4220	Telecommunications	4,800	4,800

60-4710-4310	Vehicle Liability Insurance	0	3,000
60-4710-4320	General Liability Insurance	0	5,500
60-4710-4510	Mileage	500	250
60-4710-4520	Convention, Training, & Education	4,500	4,000
60-4710-4610	Association and Membership Dues	2,500	2,500
60-4710-4620	Books/Subscriptions/Educational Materials	500	500

Materials and Supplies:

60-4710-5100	Materials & Supplies	16,200	15,000
60-4710-5200	Office Supplies & Equipment	2,000	2,000
60-4710-5300	Food Supplies and Food Service	500	600
60-4710-5400	Chemical and Laboratory Supplies	75,000	70,000
60-4710-5600	Vehicle and Powered Equipment Fuels	9,700	10,000
60-4710-5700	Uniforms and Wearing Apparel	500	500
60-4710-5800	Janitorial Supplies	600	800

TOTAL EXPENDITURES:	\$ 858,100	\$ 937,000
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22. WATER TRANSMISSION AND DISTRIBUTION

22. WATER TRANSMISSION AND DISTRIBUTION EXPENDITURES

The Water and Transmission and Distribution function is responsible for the operation and maintenance of the Town's water distribution system.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
60-4720-1100	Salaries & Wages – Regular	\$ 122,500	\$ 145,000
60-4720-1200	Salaries & Wages – Overtime	20,500	25,000
60-4720-1300	Salaries & Wages – Holiday	1,000	500
<i>Employee Benefits:</i>			
60-4720-2100	FICA/Medicare - Employer Contribution	11,000	13,000
60-4720-2210	Virginia Retirement System	20,000	26,000
60-4720-2220	ICMA – Employer Contribution	2,500	1,200
60-4720-2300	Hospital/Medical Plans	37,000	31,000
60-4720-2400	Group Life Insurance	1,500	1,350
60-4720-2500	Unemployment Insurance	150	150
60-4720-2600	Workers' Compensation	5,000	5,000
60-4720-2720	Allowance – Educational Assistance	500	1,000
60-4720-2800	Employee Bonus	750	750
<i>Contractual Services:</i>			
60-4720-3120	Consulting Services	0	20,000
60-4720-3210	Repairs and Maintenance	2,250	8,500
60-4720-3220	Service Contracts	1,300	1,200
60-4720-3400	Advertising	600	500
60-4720-3500	Laundry and Dry Cleaning	2,200	1,800
<i>Other Charges:</i>			
60-4720-4210	Postal Services	6,300	7,500
60-4720-4220	Telecommunications	2,500	2,500
60-4720-4310	Vehicle Liability Insurance	0	3,000
60-4720-4320	General Liability Insurance	0	5,500
60-4720-4510	Mileage	200	200
60-4720-4520	Convention, Training, & Education	800	1,000

<i>Materials and Supplies:</i>			
60-4720-5100	Materials & Supplies	59,900	40,000
60-4720-5200	Office Supplies & Equipment	650	600
60-4720-5300	Food Supplies and Food Service	2,300	2,300
60-4720-5600	Vehicle and Powered Equipment Fuels	3,900	4,000
60-4720-5700	Uniforms and Wearing Apparel	500	500
TOTAL EXPENDITURES:		\$ 305,800	\$ 349,050

23. WASTEWATER TREATMENT PLANT

23. WASTEWATER TREATMENT PLANT EXPENDITURES

The Wastewater Treatment Plant is responsible for the safe and efficient treatment of all wastewater produced by the Town and the stabilization and disposal of solid wastes generated in accordance with federal, state, and local regulations.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
60-4730-1100	Salaries & Wages – Regular	\$ 346,000	\$ 380,000
60-4730-1200	Salaries & Wages – Overtime	15,000	20,000
60-4730-1300	Salaries & Wages – Holiday	13,500	15,000
<i>Employee Benefits:</i>			
60-4730-2100	FICA/Medicare - Employer Contribution	34,000	34,000
60-4730-2210	Virginia Retirement System	53,000	64,000
60-4730-2220	ICMA – Employer Contribution	2,500	3,100
60-4730-2300	Hospital/Medical Plans	62,000	59,000
60-4730-2400	Group Life Insurance	4,200	3,300
60-4730-2500	Unemployment Insurance	150	150
60-4730-2600	Workers' Compensation	5,000	3,300
60-4730-2800	Employee Bonus	2,000	1,450
<i>Contractual Services:</i>			
60-4730-3110	Accounting and Auditing Services	6,200	8,000
60-4730-3130	Engineering and Architectural Services	13,300	20,000
60-4730-3140	Legal Services	15,300	2,500
60-4730-3210	Repairs and Maintenance	22,000	13,000
60-4730-3220	Service Contracts	16,000	20,000
60-4730-3300	Printing	700	1,000
60-4730-3400	Advertising	5,000	3,000
60-4730-3500	Laundry and Dry Cleaning	6,500	6,200
60-4730-3700	Sludge Removal	50,000	50,000
<i>Other Charges:</i>			
60-4730-4110	Electrical Services	52,000	60,000
60-4730-4120	Heating Services	2,000	1,000
60-4730-4210	Postal Services	400	1,000

60-4730-4220	Telecommunications	2,800	3,800
60-4730-4310	Vehicle Liability Insurance	0	3,000
60-4730-4320	General Liability Insurance	0	5,500
60-4730-4510	Mileage	500	250
60-4730-4520	Convention, Training, & Education	6,000	3,000
60-4730-4610	Association and Membership Dues	5,350	6,500
60-4730-4620	Books/Subscriptions/Education Materials	500	500
<i>Materials and Supplies:</i>			
60-4730-5100	Materials & Supplies	27,400	20,000
60-4730-5200	Office Supplies & Equipment	2,500	1,000
60-4730-5300	Food Supplies and Food Service	500	500
60-4730-5400	Chemical and Laboratory Supplies	52,500	48,000
60-4730-5600	Vehicle and Powered Equipment Fuels	5,500	4,500
60-4730-5700	Uniforms and Wearing Apparel	1,500	1,000
60-4730-5800	Janitorial Supplies	600	500
TOTAL EXPENDITURES:		\$ 832,400	\$ 867,050

24. SANITARY SEWER MAINTENANCE

24. SANITARY SEWER MAINTENANCE EXPENDITURES

The Sanitary Sewer Maintenance function is responsible for the operation and maintenance of the Town's wastewater collection system.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
<i>Salaries & Benefits:</i>			
60-4740-1100	Salaries & Wages – Regular	\$ 109,500	\$ 110,000
60-4740-1200	Salaries & Wages – Overtime	9,500	11,000
60-4740-1300	Salaries & Wages – Holiday	2,000	500
<i>Employee Benefits:</i>			
60-4740-2100	FICA/Medicare - Employer Contribution	11,000	8,000
60-4740-2210	Virginia Retirement System	20,500	20,000
60-4740-2220	ICMA – Employer Contribution	2,500	750
60-4740-2300	Hospital/Medical Plans	29,300	21,000
60-4740-2400	Group Life Insurance	1,500	1,000
60-4740-2500	Unemployment Insurance	150	150
60-4740-2600	Workers' Compensation	5,000	3,300
60-4740-2800	Employee Bonus	800	700
<i>Contractual Services:</i>			
60-4740-3120	Consulting Services	0	20,000
60-4740-3210	Repairs and Maintenance	31,500	35,000
60-4740-3500	Laundry and Dry Cleaning	2,500	1,800
<i>Other Charges:</i>			
60-4740-4110	Electrical Services	5,100	2,500
60-4740-4210	Postal Services	3,500	3,500
60-4740-4220	Telecommunications	1,000	1,000
60-4740-4310	Vehicle Liability Insurance	0	3,000
60-4740-4320	General Liability Insurance	0	5,500
60-4740-4510	Mileage	200	200
60-4740-4520	Convention, Training, & Education	800	800
<i>Materials and Supplies:</i>			
60-4740-5100	Materials & Supplies	23,800	20,000
60-4740-5200	Office Supplies & Equipment	1,200	1,200
60-4740-5300	Food Supplies and Food Service	2,300	1,500

60-4740-5600	Vehicle and Powered Equipment Fuels	4,200	4,000
60-4740-5700	Uniforms and Wearing Apparel	500	500
TOTAL EXPENDITURES:		\$ 268,350	\$ 276,900

25. NON-DEPARTMENTAL

25.1 CAPITAL OUTLAY

The Capital Outlay function accounts for expenditures related to the Town's fixed asset additions and construction projects.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
60-4910-6100	Machinery and Equipment	\$ 390,500	\$ 100,000
60-4910-6400	Motor Vehicles and Equipment	43,500	15,000
60-4910-6600	Capital Leases	0	4,300
60-4910-6911	Trunk Sewer Expansion	639,500	1,300,000
60-4910-6912	WWTP Expansion	8,100,000	16,300,000
TOTAL EXPENDITURES:		\$ 9,173,500	\$ 17,719,300

25.2 DEBT SERVICE

The Debt Service function accounts for the payment of principal and interest on the Town's utilities-related long-term debt.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
60-4920-7110	Principal Payments	\$ 315,000	\$ 480,000
60-4920-7120	Interest Payments	362,850	382,000
TOTAL EXPENDITURES:		\$ 677,850	\$ 862,000

25.3 TRANSFERS AND RESERVES

The Public Utilities Fund contains a reserve for any unanticipated expenditures that may arise during the year.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
60-4930-8500	Reserve for Contingency	\$ 127,000	\$ 50,000
60-4930-8510	Reserve for Debt Service	0	250,000
TOTAL EXPENDITURES:		\$ 127,000	\$ 300,000

25.4 SERVICE CHARGES

Service Charges accounts for the bank fees incurred by the Town.

Account Number	Account Name	FY 2008 Budget Amount	FY 2009 Budget Amount
60-4940-4800	Bank Service Charges	\$ 3,000	\$ 6,000
TOTAL EXPENDITURES:		\$ 3,000	\$ 6,000